



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY  
GOVERNOR

LYNDO TIPPETT  
SECRETARY

November 17, 2006

**MEMORANDUM**

To: Mark L. Foster, Chief Financial Officer

From: MPO Coordinator  
Transportation Planning Branch

Subject: MPO, Section 104(f) Planning,  
FY 2006-2007.

Attached is Invoice No. 9960, for the period July 1<sup>st</sup>, 2006 to September 30<sup>th</sup>, 2006, which was submitted by the Metropolitan Planning Organization. This invoice has been reviewed and approved for payment by the Transportation Planning Branch. No funds were reported on

Fund: Section PL 104(f)  
Amount: \$65,331.00  
Contract: 7500008452 - line 10  
WBS: 39225.1.11

Enclosures

MAILING ADDRESS:  
NC DEPARTMENT OF TRANSPORTATION  
TRANSPORTATION PLANNING BRANCH  
1554 MAIL SERVICE CENTER  
RALEIGH NC 27699-1554

**NCDOT** T|P|B  
TRANSPORTATION PLANNING BRANCH  
[www.NCDOT.ORG](http://www.NCDOT.ORG)

LOCATION:  
TRANSPORTATION BUILDING  
1 SOUTH WILMINGTON STREET  
RALEIGH, NC 27601  
Phone: 919-733-4705  
Fax: 919-733-2417

# METROPOLITAN PLANNING ORGANIZATION

October 31, 2006

North Carolina Department of Transportation  
Transportation Planning Branch  
1554 Mail Service Center  
Raleigh, North Carolina 27699-1554

Dear :

SUBJECT: Section 104(f) Planning Funds, \_\_\_\_\_ MPO, Invoice No. 9960, FY 6-30-2007

The \_\_\_\_\_ Metropolitan Planning Area planning work program provides for the expenditure of Section 104(f) Funds in the amount of \$306,563.00 for Fiscal Year 6-30-2007. For the period July 1, 2006 to September 30, 2006 a total of \$81,664.31 in costs have been incurred in the Section 104(f) account. This is to request reimbursement of Section 104(f) funds in the amount of \$65,331.00 for the period July 1, 2006 to September 30, 2006.

|   |                     |
|---|---------------------|
| Total Amount Eligible for Reimbursement to Date | \$ 65,331.00        |
| Less Previous Payments                          | \$ 0.00             |
| Net Amount Payable This Invoice                 | <u>\$ 65,331.00</u> |

Sincerely,

\_\_\_\_\_, Finance Officer

\*\*\*NOTE: Amount of reimbursement not to exceed 80% of funds expended from Section 104(f) account, or total Section 104(f) funds provided for in the Planning Work Program.

## CERTIFICATION

This is to certify that as of September, 2006, costs in the amount of \$81,664.31 have been incurred by the \_\_\_\_\_ in the FY 6-30-2007 approved budget for transportation planning activities.

Finance Office

**Expenditure Report Section 104(f) (PL Funds)**

Metropolitan Planning Area

July 1, 2006 to September 30, 2006

Statement Period

| Designated LPA   |  | Statement Number    |                     | 1                       |
|--|--|---------------------|---------------------|-------------------------|
| PWP Work Item  |  | Amount<br>Programed | Percent<br>Complete | To Date<br>Expenditures |
| <b>Surveillance of Change:</b>                               |  |                     |                     |                         |
| II-A-1   | Traffic Volume Counts                    | \$9,000.00          | 0.00%               | \$0.00                  |
| II-A-4   | Traffic Accidents                        | \$1,000.00          | 0.00%               | \$0.00                  |
| II-A-6   | Dwelling Unit & Population Changes       | \$12,000.00         | 42.92%              | \$5,150.10              |
| II-A-7   | Air Travel                               | \$3,000.00          | 100.38%             | \$3,011.25              |
| II-A-8   | Vehicle Occupancy Rates                  | \$4,000.00          | 98.48%              | \$3,939.26              |
| II-A-10  | Mapping                                  | \$27,900.00         | 42.06%              | \$11,735.28             |
| <b>Long Range Transportation Plan</b>                        |  |                     |                     |                         |
| II-B-6   | Community Goals and Objectives           | \$9,000.00          | 0.00%               | \$0.00                  |
| II-B-9   | Highway Element of LRTP                  | \$18,000.00         | 8.13%               | \$1,463.70              |
| II-B-11  | Bicycle & Pedestrian Element of LRTP     | \$14,000.00         | 6.86%               | \$959.82                |
| II-B-14  | Rail, or other Mode of the LRTP          | \$16,000.00         | 0.00%               | \$0.00                  |
| II-B-16  | Financial Planning                       | \$13,000.00         | 35.69%              | \$4,640.23              |
| II-B-17  | Congestion Management Strategies         | \$19,000.00         | 17.34%              | \$3,294.44              |
| II-B-18  | Air Quality Planning/Conformity Analysis | \$58,000.00         | 40.57%              | \$23,533.39             |
| III-A  | Planning Work Program                    | \$3,000.00          | 0.00%               | \$0.00                  |
| III-B  | Transportation Improvement Program       | \$7,000.00          | 11.10%              | \$776.83                |
| <b>Civil Rights Compliance/Other Regulatory Requirements</b> |  |                     |                     |                         |
| III-C-2  | Environmental Justice                    | \$5,000.00          | 0.00%               | \$0.00                  |
| III-C-6  | Public Involvement                       | \$7,000.00          | 0.00%               | \$0.00                  |
| <b>Incidental Planning/Project Development</b>               |  |                     |                     |                         |
| III-D-1  | Transportation Enhancement Planning      | \$2,000.00          | 43.08%              | \$861.69                |
| III-D-2  | Environmental Anal. & Pre-Tip Planning   | \$10,000.00         | 7.18%               | \$718.06                |
| III-D-3  | Special Studies                          | \$33,000.00         | 23.13%              | \$7,633.38              |
| III-D-4  | Regional or Statewide Planning           | \$19,000.00         | 36.72%              | \$6,976.36              |
| III-E  | Management & Operations                  | \$16,663.00         | 41.83%              | \$6,970.52              |
|  | Total                                    | \$306,563.00        | 26.64%              | \$81,664.31             |
|  | Section 104(f) Funds @ 80%               | \$245,250.40        | 26.64%              | \$65,331.45             |
|  | Local Share @ 20%                        | \$61,312.60         | 26.64%              | \$16,332.86             |

10/31/2006

Date

**PLANNING WORK PROGRAM FOR TRANSPORTATION  
PLANNING IN THE PLANNING AREA  
FOR THE PERIOD ENDING SEPTEMBER 30, 2006**

**PROGRESS REPORT NARRATIVE**

Several Planning Work Program (PWP) elements were begun and two were completed during the first quarter of FY 2006-2007.

**SURVEILLANCE OF CHANGE**

The annual vehicle occupancy counts and rates were compiled during the quarter. All field work was completed and the information was distributed to local and state agencies. A report was also done for the Regional Airport Task Force. The report studied many options for future use of the airport's facilities. All dwelling unit and population change data was updated throughout the four county area. A significant amount of mapping was also completed during the quarter.

**LONG RANGE TRANSPORTATION PLAN**

A small amount of work was done on the highway and bicycle and pedestrian elements of the LRTP mainly in the form of updated information. Some work was done on the financial planning element regarding two thoroughfares. Congestion management planning focused on US 321, NC 127 and Springs Rd. Several meetings were attended locally and in Raleigh regarding air quality planning. Monthly meetings of the Unifour Air Quality Committee were staffed. Some work occurred in preparation for the STIP update.

**CIVIL RIGHTS COMPLIANCE/OTHER REGULATORY REQUIREMENTS**

No work was performed under this work element.

**INCIDENTAL PLANNING/PROJECT DEVELOPMENT**

Some work was done on a transportation enhancement task force. Also, a small amount of work was done on pre-TIP planning for US 321 in Catawba and Caldwell Counties. Work continued under the regional and statewide element which primarily focused on coordinating projects between the twenty-seven MPO members and the RPO members. The MPO and RPO had one joint meeting. Also, one functional design was completed in Newton. Several other meetings were attended and presentations were made. Listed below are some of the major meetings that involved significant time and preparation.

- Staffed three meetings of the Regional Transportation Task Force (transit).
- Staffed several meetings for the Piedmont Wagon Transit System.
- Staffed three Air Quality Committee meetings and one air quality mtg. in Raleigh.
- Attended the NCAMPO business meeting in Salisbury.
- Attended one NCDOT led "integration" meeting in Raleigh.
- Staffed one joint MPO TAC and TCC and RPO TAC and TCC meeting.
- Attended an Early Action Compact meeting in Columbia, SC.
- Spoke to one civic group.

# invoice

DATE 10/31/2006 INVOICE # 9960

BILL TO:

N.C. DEPT. OF TRANSPORTATION  
TRANSPORTATION PLANNING BRANCH  
1554 MAIL SERVICE CENTER  
RALEIGH NC 27699-1554

| P.O. NUMBER | TERMS | PROJECT      |
|-------------|-------|--------------|
|             |       | Due on recpt |

| QUANTITY                             | DESCRIPTION  | RATE      | AMOUNT      |
|--------------------------------------|--|-----------|-------------|
|                                      | 01405 - MPO SECTION 104(f)<br>PLANNING FUNDS FOR THE PERIOD 07/01/06 -<br>09/30/06<br><br>PLEASE INCLUDE THE INVOICE NUMBER(S) ON<br>YOUR CHECK. | 65,331.00 | 65,331.00   |
| MAKE CHECK PAYABLE TO:<br>THANK YOU! |  | TOTAL     | \$65,331.00 |